

## FORMS AND PUBLICATIONS

The Adoption Subsidy Office has developed several forms and publications for use in the subsidy program.

### DHS Publication 538

**DHS Publication 538**, Michigan's Adoption Subsidy Programs informs prospective adoptive parents of the availability of adoption support subsidy, nonrecurring adoption expenses, and adoption medical subsidy programs. This publication must be provided within 14 calendar days of identification of an adoptive family for a child who is legally free for adoption and under the supervision of the Department of Human Services (DHS). The brochure is also available on the DHS public website at: **[www.michigan.gov/dhs-publications](http://www.michigan.gov/dhs-publications)**.

### Forms

The following forms are used for eligibility certification, case opening and the nonrecurring adoption expenses (NRE) claim process:

- DHS-1341, Adoption Assistance and/or Medical Subsidy Application.
- DHS-1341A, Parent's Application for Adoption Medical Subsidy For An Adopted Child.
- DHS-1344, Adoption Subsidy Case Opening Request.
- DHS-4081, Adoption Assistance Intent Statement.
- DHS-4813, Adoption Support Subsidy Program Other Payment Resources.
- DHS-4814, Nonrecurring Adoption Expenses Application/Agreement for a Child Without Support Subsidy.
- DHS-4815, Parent Claim for Reimbursement of Nonrecurring Adoption Expenses.
- DHS-4816, Third Party Claim for Reimbursement of Nonrecurring Adoption Expenses.

- DHS-4817, Adoption Subsidy Program Change Request.

These forms are available on the DHS public website.